

EASTER MARKET BOOKING FORM Saturday 15th APRIL 2017

Name: _____

Business Name: _____

Tel (BH): _____ Email: _____

Product Description: _____

All stallholders must be approved before they can book a site for the Easter Holiday market.

I am an approved stallholder for Port Fairy Community House Markets.

If not an approved stallholder you are required to complete a *New Stallholder Application Form* before any bookings can be made.

If any of your products have changed since your application was approved, you are required to complete a *Variation to Goods Sold Form* and have them approved.

Site Requests:

- Double site – 6m x 3m size Use of own generator – must be quiet
- Site preference: Number _____ Site located next to stallholder _____
- Electricity

I have supplied a current copy of my public liability insurance certificate of currency to the Market Coordinator

In submitting this Booking Form, I agree to abide by the Market policies and procedures (which can be viewed at www.portfairycommunityhouse.com.au).

_____/_____/2017
Name of Primary Stallholder (print) Signature of Primary Stallholder Date

Office Space:

Site Number: _____ Notification sent _____/_____/_____

Authorised by: _____ Signature: _____ Date: ____/____/____

Adult Education - Volunteer Hub - Community Markets – Occasional Child Care

**DO NOT MAKE A PAYMENT UNTIL YOU HAVE A CONFIRMED SITE FROM THE
MARKET COORDINATOR**

Market	Site fee
Easter Market (15 th April 2017)	\$45

After confirmation of a site, only payment will reserve your site booking for the Easter market. Receipts will be emailed out.

Cancellation Fees:

	Cancel prior to market	Consequence
Easter Market	Prior April 6 th 2017	Payment refunded / credit held
	After April 6 th 2017	No refund or credits

How can I make a payment?

By phone using a credit card	Phone the Community House Ph: 03 5568 2681 10 am – 1pm weekdays
By Direct Deposit	Acc Name: Port Fairy Community Group Inc. BSB: 063734 / Acc. No.: 10078718 Please use your name as reference.
By cheque or money order	PO Box 136, Port Fairy, 3284 or by dropping into Community House, Railway Place, Port Fairy, 10am – 1pm weekdays
By Direct Deposit at the Bank	Commonwealth Bank, Sackville St Port Fairy
By cash	Drop into Community House, Railway Place, Port Fairy 10am – 1pm weekdays

Site Allocation

Site requests will be taken into consideration if possible however the final decision will be made by the Market Co-ordinator.